

Seat No. : \_\_\_\_\_

# DI-104

December-2018

F.Y. M.B.A., Integrated

(Introduction to Information Technology)

Time : 2:30 Hours ]

[ Max. Marks : 70

1. (A) Convert the following : (Any **Four**) 4
  - (1)  $(637)_{10} = \underline{\hspace{2cm}}$
  - (2) Encode to ASCII Code – Player
  - (3)  $(765.53)_{10} = \underline{\hspace{2cm}}$
  - (4)  $(101101011110.10110111)_2 = \underline{\hspace{2cm}}$
  - (5) Give BCD code of  $(5378)_{10} = \underline{\hspace{2cm}}$

(B) Attempt the following : (Any **Two**) 10

  - (1) Explain Input, Output and Storage Units in Computer.
  - (2) What is DOS ? Discuss some basic Windows elements.
  - (3) Write a brief note on Imaging. Also write steps to open Imaging in computer.
2. Answer the following : (Any **Two**) 14
  - (1) Write a note on Storage Devices.
  - (2) Explain Input-Output devices in detail.
  - (3) Write a note on usage of MS Word.
3. (A) Discuss the steps to Insert, Delete, Hide Rows and Columns in Microsoft Excel. 8

(B) Write a note on Cell Reference with relevant example. 6

**OR**

  - (A) Write different ways to change Column Width and Row Height.
  - (B) Write a note on Sorting the Data along with example.
4. (A) Write a detailed note on adding Clip Art and Other Pictures in Power Point Presentation. 7

(B) How to Design Slide Show ? Also write some essential steps to Print presentation. 7
5. Attempt the following : (Any **Two**) 14
  - (A) Explain any two types of Network Topology in detail.
  - (B) Draw an ER Diagram for country, state and city along with its suitable attributes.
  - (C) Explain types of Attributes in detail.

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